

AMGH MINUTES

Committee:	Board of Directors Committee		
Date:	April 4 th , 2022	Time:	3:02pm-4:25pm
Chair:	Glen McNeil	Recorder:	Alana Ross
Present:	Allan Ball, Anthony Hodsman, Steve Ireland, David MacKechnie, Glen McNeil, Dr. Shannon Natuik, Dr. Gaël O'Shaughnessy, Donna Partridge, Bob Robson, Jane Sager, Jimmy Trieu, Michelle Wick		
Regrets:	Kim Ferris, Kate Friedmann, Rowland Howe, Susan Reis		
Absent:			
Guests:			
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> Mr. McNeil welcomed everyone and called the meeting to order at 3:02pm 		
2	Education		
2.1	<u>Joint Governance:</u> <ul style="list-style-type: none"> Branding and Committee Requirements <ul style="list-style-type: none"> Review of AMGH & SHHA Collaboration Efforts to date <ul style="list-style-type: none"> Governance Committees <ul style="list-style-type: none"> Legally required committees include Fiscal Advisory, Medical Advisory (PHA&R965) and Quality Assurance (ECFAA) Comparison of current AMGH & SHHA standing committees in place Branding <ul style="list-style-type: none"> One name, two separate entities (who are we, what services do we provide, etc.) Demographics (who do we serve?) Next Steps 		
3	Approvals and Updates		
3.1	<u>Declaration of Conflict of Interest:</u> <ul style="list-style-type: none"> Mr. McNeil asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> No conflicts were declared 		
3.2	<u>Agenda:</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> ADD 7.1 Huron Perth Hospitals Leadership Meeting ADD 7.2 Discuss change in Board meeting times <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the April 4th, 2022 Board of Director's agenda, as amended. CARRIED.</u></p>		
3.3	<u>Previous Minutes:</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the March 7th, 2022 Board of Director's minutes. CARRIED.</u></p>		
4	Consent Agenda		
4.1	Standing Reports		
i.	Report of President/CEO	2022-04-Report to Board-CEO	
ii.	Report of CNE/VP Clinical Patient Services	2022-04-Report to Board-CNE	
iii.	Report of Chief of Staff	2022-04-Report to Board-Chief of Staff	
iv.	Report of President of Medical Staff	2022-04-Report to Board-Pres. of MS	
v.	Report of Hospital Auxiliary	2022-04-Report to Board-Auxiliary	
vi.	Report of Hospital Foundation	2022-04-Report to Board-Foundation	

4.2	Verbal Updates
i.	<u>Report of President/CEO:</u> <ul style="list-style-type: none"> Awaiting government confirmation for COVID-19 funding to be extended the end of the first quarter of 2022, and that the COVID-19 bed capacity will become permanent (AMGH 4 beds / SHHA 3 beds) Ms. Gwen Devereaux has been contracted from Apr 1st, 2022 to March 31st, 2023 for recruiting physicians and nurses for AMGH & SHHA Accreditation May 25th and 26th; surveyors will be meeting with Board members on May 25th
ii.	<u>Report of CNE/VP Clinical Patient Services:</u> <ul style="list-style-type: none"> Moving forward with projects, i.e., education sessions, initiatives, frameworks, ethics, culture, etc. A number of staff sick with COVID-19 at this time Pressures continue on Health Human Resources
iii.	<u>Report of Chief of Staff:</u> <ul style="list-style-type: none"> Increase in metrics has been noted due to lifting of restrictions Unattached patients are now over 1,000 Government has announced an increase in medical school and post graduate residency positions, which will help with HHR Admitted patients continue to remain in ER longer than necessary; inefficiencies are being addressed
iv.	<u>Report of President of Medical Staff:</u> <ul style="list-style-type: none"> Seeing an increase in articles on Social Media re no ER coverage in rural hospitals; some closures are leaving patients with a 200KM distance to get to emergency services <ul style="list-style-type: none"> Looking for Government focus on staffing issues in rural areas, and suggested working with other rural centres to support each other through this crisis Concern remains for front end dictation and support of transcription staff; working with CEO Our community has been designated as 'high needs', which will all us to actively recruit for more 'full spots' for comprehensive care in the office; looking for GPs with Anaesthesia and OB, etc., in order to support the needs of the hospital as well Looking for funding of CME courses for nurses, i.e., PALS, ACLS, BLS, etc., and collaboration in training between AMGH & SHHA Looking for an additional Physiotherapist
v.	<u>Report of Hospital Auxiliary:</u> <ul style="list-style-type: none"> No discussion
vi.	<u>Report of Hospital Foundation:</u> <ul style="list-style-type: none"> Focus is on planning the Alexandra Rose Long Table Dinner for Aug 21st; 1/3 tickets have been sold <ul style="list-style-type: none"> Board is asked to assist in increasing Social Media presence by sharing and liking Foundation currently has a strong financial position
4.3	Committee Minutes-Previous
i.	Audit & Finance 2022-02-23
ii.	Community Advisory 2021-12-16
iii.	Executive & Resources 2022-02-23
iv.	Governance & Nominating 2022-02-18
v.	Joint Hospital & Foundation Executive No report
vi.	Medical Advisory (MAC) 2022-02-16
vii.	Quality Assurance No report
viii.	Recruitment & Retention No report
4.4	<u>Approval of Consent Agenda</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve / accept the April 4th, 2022 Consent Agenda (Previous Minutes (Board Committees), Reports to Board and Verbal Updates). CARRIED.</u>
5	Business Arising from Minutes
6	Committee Reports

i.	<u>Audit & Finance:</u> <ul style="list-style-type: none"> Monthly Financials <ul style="list-style-type: none"> \$1.2M surplus for the year; closing year end as at March 31st, 2022 Auditor's Engagement Letter circulated Discussed auditor recommendations from last year <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Board Financials to Feb 28th, 2022 as presented. CARRIED.</u></p>
ii.	<u>Community Advisory:</u> <ul style="list-style-type: none"> No discussion
iii.	<u>Executive & Resources:</u> <ul style="list-style-type: none"> OHT Update <ul style="list-style-type: none"> Board-to-Board meeting held on April 8th; next meeting scheduled for Jun 22nd <ul style="list-style-type: none"> Chair has been chosen Communication has been sent out re Board-to-Board membership for contact purposes Starting strategic planning process, and there will be 3 open sessions for member organizations to participate in <ul style="list-style-type: none"> Session is on May 3rd from 7pm-830pm is specifically for Governance In recognition of OHTs, legislative changes are being highlighted around sharing of personal health information, community care, and building foundational work
iv.	<u>Governance & Nominating:</u> <ul style="list-style-type: none"> By-Law Review Update <ul style="list-style-type: none"> Ad Hoc By-Laws group has been working on comparing the 2017 AMGH By-Laws with the ONCA guidelines, i.e., letters patent, articles, etc., <ul style="list-style-type: none"> Not expecting a significant number of changes, as the ONCA guidelines were considered when the 2017 By-Laws were under review Will be taking SHHA collaboration in to consideration in By-Law review Current By-Laws does not address electronic meetings, and with emergency provisions for electronic meetings soon expiring, a new consent form has been developed for the Board and Board Community members to review and sign Also, a new consent form has been developed for Board members, that will be included in the annual Board Responsibilities, Conflict of Interest, and Confidentiality package Ms. Partridge appreciated being able to watch the Governance & Nominating recording that she could not attend; appreciation extended to the committee
v.	<u>Joint Conference:</u> <ul style="list-style-type: none"> No discussion
vi.	<u>Joint Hospital / Foundation Executive:</u> <ul style="list-style-type: none"> No discussion
vii.	<u>Medical Advisory:</u> <ul style="list-style-type: none"> No discussion
viii.	<u>Quality Assurance:</u> <ul style="list-style-type: none"> No discussion
ix.	<u>Recruitment & Retention:</u> <ul style="list-style-type: none"> No discussion
7	<u>New and Other Business</u>
7.1	<u>Huron Perth Hospitals Leadership Meeting:</u> <ul style="list-style-type: none"> Ms. Partridge attended this meeting on behalf of Mr. McNeil; meeting includes Chief of Staff, Chair of the Board, CEO, CNE, four for each organization involved (AMGH, HPHA, LWHA, etc.) <ul style="list-style-type: none"> Stratford is facing community push back regarding mask wearing and vaccinations to the point where they have had to issue no trespassing orders; creates a conflict between accessible services and keeping staff safe Huron Perth area hospitals have utilized agency nurses to alleviate ongoing staffing pressures, however, these nurses do not know the patients, the policy or the location of equipment, etc., which is creating risk

	○ Working on capacity to decrease surgical back log across the organizations				
7.2	<u>Discuss change in Board meeting times:</u> <ul style="list-style-type: none">Group discussed changing the Board meeting start time to 1:30pm for May and June; to be re-evaluated later in the season <u>MOVED AND DULY SECONDED</u> <u>MOTION: To change May and June Board meetings to start at 1:30pm, and re-evaluate next season. CARRIED.</u> <table><tr><td><u>Action:</u><ul style="list-style-type: none">Change Board meeting invites</td><td><u>By whom / when:</u><ul style="list-style-type: none">EA; Today</td></tr></table>			<u>Action:</u> <ul style="list-style-type: none">Change Board meeting invites	<u>By whom / when:</u> <ul style="list-style-type: none">EA; Today
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8	Correspondence				
9	In-Camera Session				
9.1	<u>Move into In-Camera:</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To move into In-Camera at 4:17pm. CARRIED.</u>				
9.2	<u>Move out of In-Camera:</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To move out of In-Camera at 4:24pm. CARRIED.</u>				
10	Board Evaluations				
10.1	<u>Complete Evaluations (via SurveyMonkey):</u> <ul style="list-style-type: none">Mr. McNeil asked everyone to complete the evaluations via SurveyMonkey				
11	Adjournment / Next Meeting Regrets to alana.ross@amgh.ca				
	Date	Time	Location		
	May 2 nd , 2022	1:30pm-3:30pm	Comfort Inn (WebEx backup)		
	<u>Motion to Adjourn Meeting:</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the Board of Director’s meeting at 4:25pm. CARRIED.</u>				
Signature					
<div><div>Mr. Glen McNeil, Board Chair</div><div>Mr. Jimmy Trieu, President / CEO & Secretary of the Board</div></div>					