

AMGH MINUTES

Committee:	Board of Directors Committee		
Date:	March 7 th , 2022	Time:	3:00pm-4:37pm
Chair:	Glen McNeil	Recorder:	Alana Ross
Present:	Allan Ball, Kim Ferris, Kate Friedmann, Anthony Hodzman, Rowland Howe, Steve Ireland, David MacKechnie, Glen McNeil, Dr. Shannon Natuik, Dr. Gaél O'Shaughnessy, Donna Partridge, Susan Reis, Bob Robson, Jane Sager, Jimmy Trieu, Michelle Wick		
Regrets:			
Absent:			
Guests:	John Grace (Mayor, Town of Goderich), Annie Tobias (Proximity Institute), Claire Hefferon Payne (Proximity Institute)		
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> Mr. McNeil welcomed everyone and called the meeting to order at 3:00pm 		
2	Education		
2.1	<u>Proximity Institute:</u> <ul style="list-style-type: none"> Proximity Institute is an independent charitable organization founded by the Ontario Health Association (OHA) <ul style="list-style-type: none"> Presentation provided in regards to working towards: <ul style="list-style-type: none"> Equity, Diversity, Inclusion, Accessibility, Anti-Discrimination and Anti-Racism Accountable Leadership-good leaders listen, are accountable, instill confidence Accelerate action in creating safe space for all based impact of global events Necessity of including Equity, Diversity and Inclusion (EDI) in strategic priorities; foundational commitments live beyond 'me', 'this board', 'this senior management team', etc., and become commitments of the organization Communities are all different and require tailored plans 		
3	Approvals and Updates		
3.1	<u>Declaration of Conflict of Interest:</u> <ul style="list-style-type: none"> Mr. McNeil asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> No conflicts were declared 		
3.2	<u>Agenda:</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To approve the March 7th, 2022 Board of Director's agenda. CARRIED.</i></p>		
3.3	<u>Previous Minutes:</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> Motion of 6.1 should be to Dec 31st, 2021 not Jan 31st, 2022 <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To approve the February 7th, 2022 Board of Director's minutes, as amended. CARRIED.</i></p>		
4	Consent Agenda		
4.1	Standing Reports		
i.	Report of President/CEO	2022-03-Report to Board-CEO	
ii.	Report of CNE/VP Clinical Patient Services	2022-03-Report to Board-CNE	
iii.	Report of Chief of Staff	2022-03-Report to Board-Chief of Staff	
iv.	Report of President of Medical Staff	No report	
v.	Report of Hospital Auxiliary	2022-03-Report to Board-Auxiliary	
vi.	Report of Hospital Foundation	2022-03-Report to Board-Foundation	

4.2	Verbal Updates	
i.	<u>Report of President/CEO:</u>	
	<ul style="list-style-type: none"> • HSAA and MSAA terms have been extended to 2023 	
ii.	<u>Report of CNE/VP Clinical Patient Services:</u>	
	<ul style="list-style-type: none"> • Welcome to Michelle Wick <ul style="list-style-type: none"> ○ Working on updates to Workplace Violence (WPV) and Risk Management policies and procedures <ul style="list-style-type: none"> ▪ Increased incidents of aggression towards AMGH & SHHA health care staff ○ AMGH & SHHA are working collaboratively to reduce risk, ensure the safety of staff and patients, and educate the public, i.e., security, non-violence staff training, signage 	
	<u>Action:</u>	<u>By whom / when:</u>
	<ul style="list-style-type: none"> • Forward topic to E&R for discussion 	<ul style="list-style-type: none"> • EA; Mar / Apr
iii.	<u>Report of Chief of Staff:</u>	
	<ul style="list-style-type: none"> • Satellite centre for CT; communication to community pending • Changes coming to the Assessment Centre • Working on rostering unattached patients; we are now considered a 'high needs' area, which will allow for increased recruitment <p style="text-align: right;"><i>Mayor Grace left at 3:42pm</i></p>	
iv.	<u>Report of President of Medical Staff:</u>	
	<ul style="list-style-type: none"> • Impact of restrictions on patient flow • Recruitment pressures; pending for Psychiatry, Anaesthesia, ER, Internal Medicine, etc. 	
v.	<u>Report of Hospital Auxiliary:</u>	
	<ul style="list-style-type: none"> • Report circulated 	
vi.	<u>Report of Hospital Foundation:</u>	
	<ul style="list-style-type: none"> • Accepted for the Smile Cookie Campaign with Tim Horton's, with a goal of 10K cookies; volunteers needed • Planning for Radiothon with Shoreline; signage to be updated • Planning continues for Long Table Dinner in August 	
4.3	Committee Minutes-Previous	
i.	Audit & Finance	2022-01-26
ii.	Community Advisory	No report
iii.	Executive & Resources	2022-01-26
iv.	Governance & Nominating	2022-01-21
v.	Joint Hospital & Foundation Executive	2021-12-01
vi.	Medical Advisory (MAC)	2022-01-19
vii.	Quality Assurance	2021-10-20
viii.	Recruitment & Retention	2021-12-07
4.4	<u>Approval of Consent Agenda</u>	
	<u>MOVED AND DULY SECONDED</u>	
	<u>MOTION: To approve / accept the March 7th, 2022 Consent Agenda (Previous Minutes (Board Committees), Reports to Board and Verbal Updates). CARRIED.</u>	
5	Business Arising from Minutes	
6	Committee Reports	
i.	<u>Audit & Finance:</u>	
	<ul style="list-style-type: none"> • Monthly Financials <ul style="list-style-type: none"> ○ A Health Human Resources (HHR) dashboard from 2019/2020 was shared for review, and was found to be useful to A&F; the report will be updated and shared with A&F on a quarterly basis to ensure targets are being met ○ Provincial Government announced a retention bonus for nursing staff; with 79 RNs and 35 RPNs, the cost associated with this bonus will be \$570K; AMGH is waiting for more details from the Ministry to determine if there will be impact on AMGH financials ○ Review and recommendation of Financials to Jan 31st, 2022 <p><u>MOVED AND DULY SECONDED</u></p>	

	<u>MOTION: To accept the Board Financials to Jan 31st, 2022, as presented. CARRIED.</u>	
	<i>Mr. MacKenzie left at 3:56pm Mr. Howe left at 4:00pm</i>	
ii.	<u>Community Advisory:</u> <ul style="list-style-type: none"> • No report 	
iii.	<u>Executive & Resources:</u> <ul style="list-style-type: none"> • OHT Collaboration Agreement <ul style="list-style-type: none"> ○ Final OHT review of the Collaborative Agreement took place on Feb 14th; agreement was presented by Miller Thomson <ul style="list-style-type: none"> ▪ Document is not perfect, but there will be opportunity for annual review and changes ○ Document is recommended to the Board for signature and submission by March 1st, and it will take effect on April 1st, 2022 <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: For AMGH to sign and submit the Collaboration Agreement, as presented. CARRIED.</u></p> <ul style="list-style-type: none"> ○ Appreciation extended to the Ad Hoc Committee, Mr. Ireland, Ms. Sager and Mr. Niglas, for their time and effort on this document <ul style="list-style-type: none"> • HHR <ul style="list-style-type: none"> ○ See 6i • Lawsuit Closure <ul style="list-style-type: none"> ○ No discussion 	
	<u>Action:</u> <ul style="list-style-type: none"> • Sign and submit Collaboration Agreement 	<u>By whom / when:</u> <ul style="list-style-type: none"> • McNeil / Trieu; before Mar 31st
iv.	<u>Governance & Nominating:</u> <ul style="list-style-type: none"> • Skills Matrix <ul style="list-style-type: none"> ○ Reviewed results of the Annual Board Matrix Summary <ul style="list-style-type: none"> ▪ Report circulated regarding areas of improvement and areas of concern in comparison to last years' report; improvements can be made through education, awareness and recruitment of skills ○ Appreciation extended to all for taking the time to respond to the survey • By-Law Review Committee <ul style="list-style-type: none"> ○ G&N Ad Hoc committee is working comparison of current AMGH By-Laws and ONCA guidelines; updated By-Laws are due in place in 2024 ○ Education and legislation has been provided ○ New items will include consent forms for electronic records and meetings; in development ○ Appreciation extended to the Ad Hoc Committee, Mr. Ireland, Ms. Partridge, Mr. Niglas and Mr. Trieu, for their time and effort on this document 	
v.	<u>Joint Conference:</u> <ul style="list-style-type: none"> • No discussion 	
vi.	<u>Joint Hospital / Foundation Executive:</u> <ul style="list-style-type: none"> • Celebration of Life held for Ms. Latimer; donations were asked on behalf of AMGH 	
vii.	<u>Medical Advisory:</u> <ul style="list-style-type: none"> • Working in implementing physician platforms HyperCare (paging system) and PK email (allows for electronic completion of incomplete records) • Still working through dictation platform changes 	
viii.	<u>Quality Assurance:</u> <ul style="list-style-type: none"> • Meeting quarterly to review Quality Dashboards, Falls and Scorecards <ul style="list-style-type: none"> ○ Working on reimplementation of Hand Hygiene Audits, which have been on a hiatus during COVID-19 due to lack of available staff 	
ix.	<u>Recruitment & Retention:</u> <ul style="list-style-type: none"> • Appreciation extended to the Town of Goderich for the \$15K provided to AMGH in support of its recruiting effort for physicians and nurses 	

	<ul style="list-style-type: none"> ○ The consultants have been approved, however the consultant company has changed their contract so that one physician will cost \$30K ○ AMGH will not be moving forward with this consultant, and will continue to search for something more cost effective 		
7	New and Other Business		
8	Correspondence		
9	In-Camera Session		
9.1	<p><u>Move into In-Camera:</u></p> <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To move into In-Camera at 4:23pm. CARRIED.</i></p>		
9.2	<p><u>Move out of In-Camera:</u></p> <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To move out of In-Camera at 4:35pm. CARRIED.</i></p> <p style="text-align: right;"><i>Mr. Howe returned at 4:35pm</i></p>		
10	Board Evaluations		
10.1	<p><u>Complete Evaluations (via SurveyMonkey):</u></p> <ul style="list-style-type: none"> • Mr. McNeil asked everyone to complete the evaluations via SurveyMonkey 		
11	Adjournment / Next Meeting		Regrets to alana.ross@amgh.ca
	Date	Time	Location
	April 4 th , 2022	3:00pm-5:00pm	**Comfort Inn
	<p><u>Motion to Adjourn Meeting:</u></p> <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To adjourn the Board of Director's meeting at 4:37pm. CARRIED.</i></p>		
Signature			
_____		_____	
Mr. Glen McNeil, Board Chair		Mr. Jimmy Trieu, President / CEO & Secretary of the Board	