

AMGH MINUTES

Committee:	Board of Directors Committee		
Date:	November 1 st , 2021	Time:	3:00pm-5:04pm
Chair:	Glen McNeil	Recorder:	Alana Ross
Present:	Allan Ball, Kim Ferris, , Donna Phillips-Grandé, Anthony Hodsmen, Rowland Howe, Steve Ireland, David MacKechnie, Glen McNeil, Dr. Shannon Natuik, Dr. Gaél O'Shaughnessy, Donna Partridge, Susan Reis, Bob Robson, Jane Sager, Jimmy Trieu		
Regrets:	Kate Friedmann		
Absent:			
Guests:			
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> Mr. McNeil welcomed everyone and called the meeting to order at 3:00pm 		
2	Education		
2.1	<u>Ethics Framework:</u> <ul style="list-style-type: none"> CNE reviewed the Ethical Framework process, which provides guidance in the event that AMGH must work through an ethical dilemma, i.e., patient family disagreement about care, COVID-19 masking, etc. <ul style="list-style-type: none"> The framework provides support in ethical decision-making at all levels of the organization and takes AMGH Mission, Vision and Values into consideration Components include awareness, process, case review, consultation, education, research, and the Ethics Committee; findings are reported to the Quality Assurance Committee <ul style="list-style-type: none"> Process includes review of moral/legal obligations, consequences, conflicts of interest, confidentiality, illegal or unethical behaviour, etc. AMGH retains an Ethics Consultant to guide discussions and offer assistance in determining the most ethical course of action in an unresolved situation The framework uses the SBAR format (situation, background, assessment and recommendations) Case reviews provide education development; algorithm in place <ul style="list-style-type: none"> Summaries of case reviews are forwarded to the Ethic Committee by the CNE / VP, Clinical Services 		
3	Approvals and Updates		
3.1	<u>Declaration of Conflict of Interest:</u> <ul style="list-style-type: none"> Mr. McNeil asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> No conflicts were declared 		
3.2	<u>Agenda:</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To approve the November 1st, 2021 Board of Director's agenda. CARRIED.</u></p>		
4	Consent Agenda		
i.	<u>Previous Minutes of October 4th, 2021:</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> Clarification of 2021-10-04-4.2iii Report of Chief of Staff; the MVMC will no longer be considered a high needs centre, not the Assessment Centre 		
4.1	Standing Reports		
i.	Report of President/CEO	2021-11-Report to Board-CEO	
ii.	Report of CNE/VP Clinical Patient Services	2021-11-Report to Board-CNE	
iii.	Report of Chief of Staff	2021-11-Report to Board-Chief of Staff	
iv.	Report of President of Medical Staff	2021-11-Report to Board-Pres. of MS	

v.	Report of Hospital Auxiliary	2021-11-Report to Board-Auxiliary
vi.	Report of Hospital Foundation	2021-11-Report to Board-Foundation
4.2	Verbal Updates	
i.	<u>Report of President/CEO</u> <ul style="list-style-type: none"> AMGH physicians and clinical staff are 100% vaccinated Government of Ontario Bill 27 'Working for Workers Act, 2021' has been passed, which will change employer obligation to the Employment Standards Act, and create significant changes to contracts, workplace policies and rules around employee protection, etc. Master Plan RFP tender will be circulated by Nov 17th, will close on Dec 17th, and interviews will be scheduled in January The Ontario Health Association (OHA) is working through their strategic planning process and has asked for input from Board members to assist in strengthening hospital and health system governance; reminder to complete the survey, as circulated Interviews will be held for the CIO/CNE positions on Fri., Nov., 5th Personal alarms are now in place for the safety of staff and patients The next Staff Forum will include discussion around difficult issues and the Master Plan; Board members to be invited 	
ii.	<u>Report of CNE/VP Clinical Patient Services</u> <ul style="list-style-type: none"> Per discussion with Public Health, there are 37 active COVID-19 cases in Huron Perth, with one hospitalization <ul style="list-style-type: none"> Ontario is receiving overflow patients from Saskatchewan National Early Warning System (NEWS), which detects declines in patients, is in progress Medication cabinet installation is under way; CNE extended appreciation of staff commitment and dedication throughout a constantly changing atmosphere 	
iii.	<u>Report of Chief of Staff</u> <ul style="list-style-type: none"> Good news is that the COVID-19 case numbers are on the decline, and vaccinations for children are in progress In regards to Health Human Resources (HHR), staff have identified that Physiotherapy and Discharge Planning are two areas within the hospital that require extra support in order to successfully move ALC patients through the hospital in a timely and cost-efficient manner; suggested part time support for both positions <ul style="list-style-type: none"> Other resource shortages include transferring patients out for tests, where the tests are often cancelled or rescheduled as patients cannot get to them; and, closure of 700 LTC beds A meeting has been scheduled for Nov 2nd to discuss Christmas OR scheduling <ul style="list-style-type: none"> Currently AMGH has 4 OR nurses out of the usual 10; working with colleges to attract students <ul style="list-style-type: none"> Rural hospitals are in constant competition with urban hospitals in regards to number of programs and signing bonuses offered for physicians and nurses Increased risk for OB program during winter months OR / ER resource issues are an ongoing priority discussion at the Regional CEO table; the issue continues, however, there are no plans to close ORs or ERs at this time Discussed impact of closing beds on funding, preservation of staff numbers, size of hospital, budget, etc. <ul style="list-style-type: none"> Closing beds and cutting programs would be catastrophic to the area, as Goderich is the hub of Huron County; and is expanding; consider offering accommodation 	
iv.	<u>Report of President of Medical Staff</u> <ul style="list-style-type: none"> Further discussion regarding need for extra support of LTC patients in Physiotherapy and Discharge Planning <ul style="list-style-type: none"> The number of admitted LTC patients keeps beds from acute care patients, creating frustration among nurses who are kept from working to their scope 	
v.	<u>Report of Hospital Auxiliary</u> <ul style="list-style-type: none"> Mrs. Ferris, and Mr. MacKechnie acted as judges for the annual AMGH costume and door decorating contest; thank you for your participation Further to the difficulty that the Auxiliary has been having in securing a full executive team, clarification was made that under the new Not-for-Profit Act, the Auxiliary is not required to have a Treasurer or Secretary 	
vi.	<u>Report of Hospital Foundation</u> <ul style="list-style-type: none"> This year's Radiothon goal is \$40K, which has almost been realized; so far, this goal has reached \$6K more than last year <ul style="list-style-type: none"> The BBQ raised \$1,000, and was a great venue to meet with the public The next big events planned will be the Christmas ask, and the Long Table Dinner (Summer 2022) 	

	<ul style="list-style-type: none"> Looking forward to engaging in 3rd party events, which have been limited during the pandemic 	
4.3	Committee Minutes-Previous	
i.	Audit & Finance	2021-09-23
ii.	Community Advisory	No report
iii.	Executive & Resources	2021-09-22
iv.	Governance & Nominating	2021-09-17
v.	Joint Hospital & Foundation Executive	No report
vi.	Medical Advisory (MAC)	2021-09-15
vii.	Quality Assurance	2021-06-16
viii.	Recruitment & Retention	No report
4.4	<u>Approval of Consent Agenda</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve / accept the November 1st, 2021 Consent Agenda (Previous Minutes (Board (as amended) and Board Committees), Reports to Board and Verbal Updates). CARRIED.</u>	
5	Business Arising from Minutes	
6	Committee Reports	
i.	<u>Audit & Finance:</u> <ul style="list-style-type: none"> Monthly Financials <ul style="list-style-type: none"> Good position in terms of ratios Concern remains around over time <u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Board financials to September 30th, 2021, as presented. CARRIED.</u>	
ii.	<u>Community Advisory:</u> <ul style="list-style-type: none"> No discussion 	
iii.	<u>Executive & Resources:</u> <ul style="list-style-type: none"> OHT <ul style="list-style-type: none"> Review of Board-to-Board Reference committee, i.e., direction, collaboration, decision making, accountability, financials, etc. <ul style="list-style-type: none"> Defined as a Governance Advisory Group 	
iv.	<u>Governance & Nominating:</u> <ul style="list-style-type: none"> Accreditation <ul style="list-style-type: none"> Education is scheduled in January to review the expectations of the Board during the Accreditation process Recruitment <ul style="list-style-type: none"> CEO will be meeting with Town CAO on Nov 2nd; discussions are ongoing, and Mayor Grace is supportive of funding the recruitment initiative By-Laws and Ontario Not-for-Profit Act <ul style="list-style-type: none"> Education is scheduled in December; will provide an overview of ONCA's legislation <ul style="list-style-type: none"> Organizations have three years to comply, and since Miller Thomson made AMGH aware of the coming changes during the 2017 By-Law review, AMGH is already in a good position for compliance Per Governance & Nominating motion of October 2021 <u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept Susan Reis as the Board Representative to the Community Advisory Committee. CARRIED.</u>	
	<u>Action:</u> <ul style="list-style-type: none"> Notify CAC 	<u>By whom / when:</u> <ul style="list-style-type: none"> EA; done
v.	<u>Joint Conference:</u> <ul style="list-style-type: none"> No discussion 	

vi.	<u>Joint Hospital / Foundation Executive:</u> <ul style="list-style-type: none">No discussion		
vii.	<u>Medical Advisory:</u> <ul style="list-style-type: none">No further discussion		
viii.	<u>Quality Assurance:</u> <ul style="list-style-type: none">Dr. Hodsman provided a review the AMGH scorecard / dashboard in terms of quality of care and patients recommending AMGH to friends and family<ul style="list-style-type: none">Over the years, although working with a low number of responses (avg 10-20/month), AMGH could usually expect 100% patient satisfaction, however, with pandemic restrictions, i.e., masking, vaccinating and visiting, etc., the numbers have dropped below the target over the last several months		
ix.	<u>Recruitment & Retention:</u> <ul style="list-style-type: none">No discussion		
7	New and Other Business		
8	Correspondence		
9	In-Camera Session		
9.1	<u>Move into In-Camera:</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To move into In-Camera at 4:50pm. CARRIED.</u>		
9.2	<u>Move out of In-Camera:</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To move out of In-Camera at 5:02pm. CARRIED.</u>		
9.3	<u>Motions to be Moved out of In-Camera:</u> <ul style="list-style-type: none">To process with the motion in 4.1, as discussed in the In-Camera Session <u>MOVED AND DULY SECONDED</u> <u>MOTION: The Board approves the appointment/reappointment of individuals, outlined in the 2021-11-01-Credentials Report, as recommended by Medical Advisory, and moves the motion into open session. CARRIED.</u>		
10	Board Evaluations		
10.1	<u>Complete Evaluations (via SurveyMonkey):</u> <ul style="list-style-type: none">Mr. McNeil asked everyone to complete the evaluations via SurveyMonkey		
11	Adjournment / Next Meeting		
	Regrets to alana.ross@amgh.ca		
	Date	Time	Location
	December 6 th , 2021	3:00pm-5:00pm	**Comfort Inn, Gibbons Street, Goderich
	<u>Motion to Adjourn Meeting:</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the Board of Director's meeting at 5:04pm. CARRIED.</u>		
Signature			
<div><div>Mr. Glen McNeil, Board Chair</div><div>Mr. Jimmy Trieu, President / CEO & Secretary of the Board</div></div>			