

AMGH MINUTES

Committee:	Board of Directors Committee-Revised		
Date:	October 4 th , 2021	Time:	3:02pm-4:30pm
Chair:	Glen McNeil	Recorder:	Alana Ross
Present:	Allan Ball, Kim Ferris, Kate Friedmann, Donna Phillips-Grandé, Anthony Hodzman, Rowland Howe, Steve Ireland, David MacKechnie, Glen McNeil, Dr. Shannon Natuik, Dr. Gaël O'Shaughnessy, Donna Partridge, Susan Reis, Bob Robson, Jane Sager, Jimmy Trieu		
Regrets:	Rowland Howe		
Absent:			
Guests:			
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> Mr. McNeil welcomed everyone and called the meeting to order at 3:02pm 		
2	Education		
2.1	<p><u>Risk Management:</u></p> <ul style="list-style-type: none"> Mr. Trieu provided information regarding risk in Healthcare and at AMGH <ul style="list-style-type: none"> <u>Risk</u> is the chance of something happening that will have impact on objectives and is measured in terms of consequences and likelihood <u>Risk Management</u> includes the culture, processes, and structures that are directed towards the effective management of potential opportunities and adverse effects <u>Risk Management Process</u> includes the systematic application of management policies, procedures, and practices to the tasks of establishing the context, identifying, analysing, assessing, managing, monitoring and communicating risk Reviewed types and examples of risk in healthcare; Director's and other sources of liability, risk tolerance, risk Management, and recommended practices; risk mapping; tools; and legal claims, etc. <ul style="list-style-type: none"> Slides can be found at: Home » Board » Board Committee-Board » 2021-Board Packages » 2021-10-Board Package » 2021-10-Board-Attachments Listing / 2021-10-Risk Management for AMGH Board.pdf 		
3	Approvals and Updates		
3.1	<p><u>Declaration of Conflict of Interest:</u></p> <ul style="list-style-type: none"> Mr. McNeil asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> No conflicts were declared 		
3.2	<p><u>Agenda:</u></p> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To approve the October 4th, 2021 Board of Director's agenda. CARRIED.</i></p>		
4	Consent Agenda		
i.	<p><u>Previous Minutes of September 13th, 2021, September 7th, 2021, and June 21st, 2021:</u></p> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None 		
4.1	Standing Reports		
i.	Report of President/CEO	2021-10-Report to Board-CEO	
ii.	Report of CNE/VP Clinical Patient Services	2021-10-Report to Board-CNE	
iii.	Report of Chief of Staff	2021-10-Report to Board-Chief of Staff	
iv.	Report of President of Medical Staff	No report	
v.	Report of Hospital Auxiliary	2021-10-Report to Board-Auxiliary	
vi.	Report of Hospital Foundation	No report	

4.2	Verbal Update
i.	<p>Report of President/CEO</p> <ul style="list-style-type: none"> • Union negotiations <ul style="list-style-type: none"> ○ Some union groups are not agreeing with the proposed annual 1% wage increase (Bill 124); citing poor working conditions in hospitals, etc. • Vaccinations <ul style="list-style-type: none"> ○ AMGH Active Physicians are 100% compliant for 2 doses of COVID-19 vaccine; AMGH staff are 95% compliant, and the goal remains at 100% • Halloween Happenings <ul style="list-style-type: none"> ○ AMGH is hosting its annual Door Decorating Contest; looking for judges ○ Judging takes place on Oct., 29th at 11:00am ○ Dress up and enjoy a free lunch at the AMGH Cafeteria; Board members welcome • Annual Staff Recognition, circulated <ul style="list-style-type: none"> ○ Congratulations to AMGH staff on 600 years of combined service provided • Tractor purchase <ul style="list-style-type: none"> ○ Received 2 more quotes; reviewed pricing ○ Further to discussion with Board Chair and approval received, AMGH will be purchasing the John Deere
ii.	<p>Report of CNE/VP Clinical Patient Services</p> <ul style="list-style-type: none"> • Review of outbreaks in LTC and schools • Despite pressures, staff have been able to take their vacation <ul style="list-style-type: none"> ○ AMGH Allied Health Staff continue to provide support in short staffed areas • Healthcare Partners Campaign <ul style="list-style-type: none"> ○ All are encouraged to visit the website and provide words of encouragement to healthcare workers <p style="text-align: right;"><i>Dr. Hodsman signed off at 3:40pm</i></p>
iii.	<p>Report of Chief of Staff</p> <ul style="list-style-type: none"> • Use caution in gathering for Thanksgiving celebrations • <i>Maitland Valley Medical Centre (MVMC)</i> will no longer be considered a high needs centre • Review of staffing situation <ul style="list-style-type: none"> ○ Dr. Natuik will be reviewing this with Dr. Steinmann, and subsequently, Mr. McNeil will approach Minister Thompson
iv.	<p>Report of President of Medical Staff</p> <ul style="list-style-type: none"> • Deferred
v.	<p>Report of Hospital Auxiliary</p> <ul style="list-style-type: none"> • Auxilians are working on receiving their vaccinations
vi.	<p>Report of Hospital Foundation</p> <ul style="list-style-type: none"> • Expressed appreciation of the Hwy 8 Tim Horton's staff and the number of volunteers who helped with the baking, decorating, delivering and eating of the 6,625 Smile cookies this year <ul style="list-style-type: none"> ○ Access was limited due to roadwork, and Tim Horton's is also experiencing staff shortages, however, the Smile Cookie Campaign group overcame these 'hiccups' with great success • The 20th Anniversary Radiothon will be held on Oct 16th, and will have a 'live' site at the Goderich Zehrs location, with a BBQ for donors to drop by in person, rather than driving to Wingham <ul style="list-style-type: none"> ○ Zehrs has kindly provided a \$500 gift card to support the BBQ expenses ○ Looking for volunteers to answer phones, etc. • The Foundation is considering an Administrative support role to allow Ms. Payne to focus on fundraising
4.3	Committee Minutes-Previous
i.	Audit & Finance 2021-06-23
ii.	Community Advisory 2021-06-21
iii.	Executive & Resources 2021-08-18
iv.	Governance & Nominating 2021-06-18
v.	Joint Hospital & Foundation Executive 2021-06-02
vi.	Medical Advisory (MAC) 2021-06-16
vii.	Quality Assurance No report
viii.	Recruitment & Retention No report

4.4	<u>Approval of Consent Agenda</u> <i>MOVED AND DULY SECONDED</i> <i>MOTION: To approve / accept the October 4th, 2021 Consent Agenda (Previous Minutes (Board and Board Committees), Reports to Board and Verbal Updates). CARRIED.</i>	
5	Business Arising from Minutes	
5.1	<u>Photo Op:</u> <ul style="list-style-type: none"> • Pictures required for annual Board photo 	
	<u>Action:</u> <ul style="list-style-type: none"> • Collect pictures 	<u>By whom / when:</u> <ul style="list-style-type: none"> • EA; today
6	Committee Reports	
i.	<u>Audit & Finance:</u> <ul style="list-style-type: none"> • Monthly Financials <ul style="list-style-type: none"> ○ 2021-08-31-Board Financials (typo noted) ○ 2021-07-31-Board Financials ○ 2021-06-30-Board Financials • Reviewed the Board Financials, as presented; despite the funding support received for COVID-19 and a projected surplus for the year, AMGH continues to face an annual deficit if the structural funding is not increased by the Ministry <ul style="list-style-type: none"> ○ Impact of vaccine mandate of already strained staffing levels ○ Senior Leadership continues to work on balancing the budget <i>MOVED AND DULY SECONDED</i> <i>MOTION: To accept the Board financials of June and July as presented, and August (with typo noted). CARRIED.</i>	
ii.	<u>Community Advisory:</u> <ul style="list-style-type: none"> • No report 	
iii.	<u>Executive & Resources:</u> <ul style="list-style-type: none"> • OHT <ul style="list-style-type: none"> ○ Continues to work develop Governance model 	
iv.	<u>Governance & Nominating:</u> <ul style="list-style-type: none"> • Accreditation is scheduled for May 2022 <ul style="list-style-type: none"> ○ The survey will take place with a hybrid model of in-house and virtual meetings ○ The AMGH team has been working on Required Organizational Practices (ROPs) in order to meet the organizational standard; one outstanding item is the implementation of a Patient & Family Advisory Council, and Mr. Trieu will be providing a review of the process and expectations at the January Board meeting • Recruitment <ul style="list-style-type: none"> ○ G&N will be holding an in-depth discussion around the recruiting strategy for Board and Community members in November, prior to the Annual Skills Matrix survey in January ○ To maximize the effectiveness of the recruitment process, all Board member are encouraged to consider appropriate acquaintances for Board succession based on skills need, and to keep potential members in the loop • Ontario has implemented the Not-for-Profit Act, the effect of which will be discussed at G&N in October 	
v.	<u>Joint Conference:</u> <ul style="list-style-type: none"> • No report 	
vi.	<u>Joint Hospital / Foundation Executive:</u> <ul style="list-style-type: none"> • No report 	
vii.	<u>Medical Advisory:</u> <ul style="list-style-type: none"> • No report 	
viii.	<u>Quality Assurance:</u> <ul style="list-style-type: none"> • No report 	
ix.	<u>Recruitment & Retention:</u> <ul style="list-style-type: none"> • No report 	

7	New and Other Business		
7.1	<p><u>Congratulations:</u></p> <p style="text-align: center;">The Auxiliary will be marking 100 years of service this October.</p> <p style="text-align: center;">Kim, CONGRATULATIONS and thank you for all you and the Auxilian's do for AMGH. Your dedication and commitment to our hospital and patients is tremendous and can not be matched.</p> <p style="text-align: center;">We hope to see all of their smiling faces back on site in the near future!</p>		
8	Correspondence		
9	In-Camera Session		
9.1	<p><u>Move into In-Camera:</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To move into In-Camera at 4:13pm. CARRIED.</u></p>		
9.2	<p><u>Move out of In-Camera:</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To move out of In-Camera at 4:28pm. CARRIED.</u></p>		
9.3	<p><u>Motions to be Moved out of In-Camera:</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To proceed with Motion made in-camera. CARRIED.</u></p>		
10	Board Evaluations		
10.1	<p><u>Complete Evaluations (via SurveyMonkey):</u></p> <ul style="list-style-type: none"> Mr. McNeil asked everyone to complete the evaluations via SurveyMonkey 		
11	Adjournment / Next Meeting		Regrets to alana.ross@amgh.ca
	Date	Time	Location
	November 1 st , 2021	6:00pm-9:00pm	WebEx
	<p><u>Motion to Adjourn Meeting:</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the Board of Director's meeting at 4:30pm. CARRIED.</u></p>		
Signature			
<p>_____</p> <p>Mr. Glen McNeil, Board Chair</p>			
<p>_____</p> <p>Mr. Jimmy Trieu, President / CEO & Secretary of the Board</p>			